



WANBOROUGH PARISH COUNCIL

Minutes of the Wanborough Parish Council (WPC) Planning, Finance and Policy Committee
held on Wednesday 22nd April 2026 at 7.00pm
at Hooper's Field Sports Pavillion

Present: Cllrs: Gary Sumner (Chair), Dave Hayward, Kathy Glanville, Colin Offer

In attendance: Laura Evans (Clerk)

Minute Ref: PF/04.22/26

Meeting commenced at 7:11pm

1. Apologies for Absence

Cllr John Warr and Cllr Omar Mirza

2. Declarations of Interest

No declarations of interest were declared.

3. Minutes

Resolved: The minutes of the meeting held on Wednesday, 21st January 2026 were approved and signed as a true record.

Public Questions

No public were in attendance.

4. Finance

- a) The meeting received and considered the draft financial report for end of year including budget vs spend. The Clerk confirmed that the Internal Auditor has now signed off the audit. Cllr David Hayward raised concerns over coding. The meeting agreed to leave with Clerk to amend.
- b) The meeting received and considered the draft end of year notification of balances – Cllr David Hayward queried why the net position on the budget summary differs from the General Fund balance. The Clerk confirmed that, as she is still learning the accounting system, she will seek clarification on the difference and then email councillors
- c) The bank accounts and investment accounts were reviewed and noted.

5. Ear Marked Reserves

The meeting noted that the year-end reserve balances for 2025–26 was £164,612.04. At the Full Council meeting in May, the reserves will be reviewed and set for the 2026–27 financial year, with the remaining budgeted funds allocated accordingly.

6. Asset Register 2026

- a) **Resolved:** The meeting received and considered the disposals of assets
- b) **Resolved:** The meeting received and considered the addition of assets.
- c) **Resolved:** The meeting approved the asset register for 2026.

7. External Meeting Policy

The meeting considered the draft External Meeting Policy,

Resolved: The meeting proposed to take the policy to Full Council for approval.

8. Policy

Resolved: The meeting reviewed and approved the procurement amount of £30,000 for the Financial Regulations and Standing as advised by the Internal Auditor.

The meeting closed at 7:46pm